

NRG Supply & Trading Energieiaki SA (**nrg**) started its activity on the energy market in 2012. Today, it is one of the most specialized Electricity Trading companies in the wider Southeast European region and is already one of the leading energy companies in Greece. Part of the **Motor Oil Group**, with a strong portfolio of corporate customers in Energy Supply, including large business groups and small and medium-sized enterprises, and with a significant market share in household customers, **nrg** has been showing impressive and rapid growth in recent years.

Currently we are searching to hire a **Business Operations (ERP/CRM) Analyst**. The holder of the role will support the company initiatives with IT systems by acting as a liaison between business, IT, BI and external IT providers during projects' implementation.

Main Responsibilities

- Supports business requirements' analysis and improvement identification
- Aims in aligning business needs and IT systems with focus on business processes' improvement and automation
- Supervises and conducts UATs
- Monitors adherence to business processes
- Supports day to day operational issues with regards to business operations IT systems
- Provides assistance to trainings, ensuring end-user proficiency

Qualifications / Requirements

- University Degree in Information Technology or Computer Science
- Postgraduate studies on energy field will be considered a plus
- 2-3 years of working experience as a consultant or in technical field, preferably in the energy market
- Proficiency in Microsoft Office and particularly in Excel
- Strong SQL skills
- Experience in IT systems ie CRM, SAP
- Knowledge of VBA for Excel and Access will be considered as a plus
- Familiarity with Power BI
- Strong verbal and written communication skills both in Greek and English

Key skills/attributes

- Strong communication and interpersonal skills
- Organisational and project management skills
- Accountability and results orientation
- Problem solving skills
- Adaptability and flexibility

Apply through [LinkedIn](#) (NRG Supply & Trading Ενεργειακή Α.Ε. page)