



General Mills Hellas is looking for a self-motivated and agile candidate to support the Purchasing team at **Inofita Plant**.

As a **Material Planner** he/she will schedule and forecast the right volumes of materials, goods and products inbound, in order to ensure a smooth production flow.

Key Responsibilities

- Anticipate material stock outs by closely monitoring production plan intake and delivery schedules of raw materials
- Assess volume requirements against planning assumptions.
- Day-to-day order and deliveries management
- Understand and manage risks to minimize impact on production schedule.
- Ensure that data is accurate and up to date in the system and resolve any issues as required.
- Monitor the integrity of Bill of Materials (BOM) and manage inventory accuracy.
- Monitor inventory levels against agreed target levels.
- Interact daily with shopfloor to interpret needs and requirements and make plan to address them.
- Inform key stakeholders on possible stock out and formulate corrective action plans
- Implement all processes to agreed standards and targets and support continuous improvement initiatives
- Additional duties as assigned

Qualifications

- Bachelor in Supply Chain Management/Logistics or other Business-related Discipline
- Master in a relative area will be considered as an asset
- Working experience of 1-2 years in a similar role, preferably in a manufacturing environment
- Advanced MS Office and ERP knowledge
- Demonstrated experience of customer/supplier interaction.
- Proactiveness, flexibility and problem solving skills
- Time management and organizational skills
- Analytical thinking and strong negotiation skills
- Fluency in Greek and English

A few words about General Mills

General Mills is among the world's leading food companies with the purpose of serving the world by Making Food People Love.

Headquartered in the United States in Minnesota, General Mills, with over \$16.6 billion in net sales and more than 38,000 employees worldwide, is one of the top food companies in the world, marketing a portfolio of dynamic and trusted consumer brands across a wide range of food categories, holding No.1 or No. 2 market positions in virtually every category in which they compete.

Some of our most known global and regional brands are Häagen-Dazs, Old El Paso, Green Giant, Nature Valley, Yoplait, Pillsbury and Betty Crocker.

We have a commitment to developing each employee's talents and skills for the benefit of the business and the person. We recruit people with the potential to succeed and then help them realize that potential.

What will you get from us?

- An employee-focused culture and a dynamic work environment
- Benefits such as private healthcare, transportation and performance bonus
- Ways to help you grow your skill set through training and cross-functional experience

If this job sounds like you, please apply by 22/10/2018 on the Company website by clicking [here](#).